

ADVERTISEMENT FOR BIDS
MIAMI-DADE COUNTY, FLORIDA

Sealed bids for a Project known and identified as "**SOUTH LE JEUNE ROAD OFFICE BUILDING PHASE II - RENOVATION, CONTRACT NO. W-876**", will be received in Suite No. 560A on the fifth floor of the Douglas Road Office of the Miami-Dade Water and Sewer Department, located at 3071 SW 38 Avenue, Miami, Florida 33146, until 2:00 P.M. Local Time, **APRIL 24, 2006**. **Bids/Proposals must be submitted in a sealed envelope or container, and the Schedule of Intent Affidavit and/or any other Department of Business Development (DBD) Form must be submitted in a separate sealed envelope or container, each bearing on the outside the name of the Bidder, his address, the name and number of the project for which the bid is submitted, and the date of opening.** The envelopes will then be transported to Conference Room No. 544B (next to the elevators), where they will be opened and read aloud. Multiple members of individual community councils may be present. The Schedule of Intent Affidavit sealed envelopes will be opened promptly at the submittal deadline. Bids/Proposals received after the first Schedule of Intent Affidavit envelope or container has been opened will not be accepted. Subsequent to notification by the Department of Business Development (DBD), bidders will be allowed to correct defects that exist on the Schedule of Intent Affidavit form within 48 hours after bid submission. All responsive Bids/Proposals envelopes or containers will be opened at the Douglas Road Office of the Miami Dade Water and Sewer Department, located at 3071 SW 38 Avenue, Miami, Florida, fifth floor, Conference Room No. 544B (next to the elevators), on **APRIL 26, 2006** at 2:00 P.M. Local Time. All non-responsive Bids/Proposals envelopes or containers will not be opened and will remain property of the Department. The mailing address of the Miami-Dade Water and Sewer Department is P.O. Box 330316, Miami, Florida 33233-0316.

A mandatory pre-bid conference will be held at the Miami-Dade Water and Sewer Department's Douglas Road office building, 3071 SW 38th Avenue, Conference Room No. 544B (next to the elevators), on **APRIL 13, 2006**. The meeting will begin at 9:00 A.M. or shortly thereafter. Immediately following the meeting, there will be a Mandatory Site Visit which will be held at the location of the project at 3575 S. LE JEUNE RD., in the City of Miami, Miami-Dade County, Florida. Bidders are required to attend these functions for their bid to be considered responsive.

NOTE: ANY BIDDER ARRIVING AFTER 9:15 WILL NOT BE ALLOWED TO SIGN IN.

The Bid Proposal must be accompanied by a bid security in an amount not less than five percent (5%) of the total bid. The bid security can be in the attached Prescribed Bid Bond form, which shall be executed by the Bidder and a qualified Surety, satisfactory and payable to the Miami-Dade Water and Sewer Department. The bid security can also be in the form of a certified check or cashier's check on a solvent national or state bank. The successful contractor must execute a one hundred (100%) Surety Performance/Payment Bond. NO BIDDER MAY WITHDRAW HIS BID WITHIN 120 DAYS FROM BID OPENING DATE.

For additional information please call Ms. Alma M. Santiago, P.E., at (786) 552-8150, or fax at (786) 552-8642.

The project has been Set-Aside for Community Small Business Enterprise (CSBE) firms.
The Community Workforce Ordinance is not applicable.

The estimate for this project is \$2,056,000, which includes an allowance calculated as ten percent of the estimated construction cost, and 3% for permit fees. The construction time is 365 consecutive calendar days.

The project consists of renovating approximately 25,000 square feet of the first and second floors at the Miami-Dade Water and Sewer Department's South Le Jeune Road Facility, located at 3575 South Le Jeune Road, Miami-Dade County, Florida.

The Project includes furnishing and installing potable water and sanitary piping, valves and fittings for plumbing; HVAC system and associated equipment; power and lighting with conduits, wiring, electrical fixtures and panels, alarm systems and other electrical work; all required auxiliary equipment; elevator renovation; structural work; masonry work; structural concrete work; mechanical work; roll-up door, wood doors, metal doors; hardware; railings; plumbing fixtures; toilet partitions and toilet accessories; aluminum entrance; aluminum window renovation; glass and glazing; stair treads; carpet tile; acoustical tile; porcelain tile; insulation; drywall work; painting; coordination with other contractors installing furniture, sprinkler heads, telephone and data communication equipment and other miscellaneous items; working a normal schedule which will include night hours due to the Le Jeune Building being an occupied, operational facility; performing all required sound and other construction control activities to allow normal operations in other parts of the building and avoid disturbance to neighbors, together with all other miscellaneous items and appurtenant work for a complete, functional and satisfactory installation of the project located in Section 20, Township 54 and Range 41, in Miami-Dade County, Florida.

It is the intent of the Department to obtain a complete functional, and satisfactory installation under this project, and any items of labor, equipment or materials which may be reasonably assumed as necessary to accomplish this end shall be supplied whether or not they are specifically shown on the Plans or stated in the specifications. The Contractor shall provide all sheeting, shoring, bracing and all other labor, material or equipment required to preclude damage to, or loss of functionality of, any existing facility or system.

One of the following licenses is required: **State General Contractor, General Engineering Contractor**, and/or other categories as applicable by Chapter 489 of the Florida Statutes or Chapter 10 of Miami-Dade County. (See Instruction to Bidders, Section 32.)

The Contract Documents are available to the public for inspection at the Douglas Road Office of the Miami Dade Water and Sewer Department, Construction Contracts Section, fifth floor, Suite 561, located at 3071 SW 38 Avenue, Miami, Florida 33146. Sets of plans and specifications may be obtained at the above address, or requested through the mail, for a non-refundable charge of twenty-five Dollars (\$25.00) per set, in the form of check or money order made payable to the Miami-Dade Water and Sewer Department. If requested by mail, the bidder has to include his FEDEX or UPS account to cover the charges, otherwise, the set cannot be sent. **Please note that entities paying for their documents in cash will be required to go to the fifth floor first, get a three-part Report of Collections Form filled out by the Construction Contracts Section, go with the form to the Department cashiers on the first floor, pay for the documents, get the form stamped, and return to the fifth floor to pick up their documents. All charges collected will be deposited into the General Fund of the Miami-Dade Water and Sewer Department at the close of the business day.**

The contractor is hereby advised of Resolution No. R1145-99, "Clearinghouse for Posting Notices of Job Opportunities Resulting from Construction Improvements on County Property". The procedures direct the contractor to forward a notice of job vacancy(ies) created as a result of this construction work to the Director of the Employee Relations Department, located at the Stephen P. Clark Center, 111 NW 1st Street, Suite 2110, Miami, Florida 33128. The job vacancy notices should be delivered within ten (10) working days following award of the contract. The Director of the Employee Relations Department will in turn distribute said job announcements to all Miami-Dade County facilities participating in the notification requirements of Resolution No. R1145-99.

Pursuant to Ordinance 98-106, with amendments through Resolution 62-02, a "Cone of Silence" is imposed upon RFP's, RFQ's or bids after advertisement and terminates at the time the County Manager issues a written recommendation to the Board of County Commissioners. The original Ordinance 98-106, plus attachments are included as Appendix G.

The Responsible Wages and Benefits Ordinance 90-143 applies to this Project. The requirements are set forth in the Instruction to Bidders, and the Supplemental General Conditions.

The County shall have the right but not the obligation to retain the services of an Independent Private-Sector Inspector General (IPSIG). The requirements are set forth in the Instruction to Bidders Section 26 and the General Covenants and Conditions Section 37.

The Contract is subject to review and audit by the Office of the Miami-Dade County Inspector General (IG) and further information is specified in the Instruction to Bidders Section 29 and General Covenants and Conditions Section 38. **The cost of random audits by the Miami-Dade County I.G. is 1/4 of one percent of the Contract price and shall be incorporated into the Contract price by the Bidder. The Department will deduct from each progress payment 1/4 of one percent of that payment to fund the Office of the Miami-Dade County Inspector General.**

This Project is subject to the requirements of the Local Preference Ordinance No. 04-190. The ordinance is attached as Appendix O.

This Project is subject to the provisions of Miami-Dade County Ordinance 98-159, which requires certain statements to be submitted prior to award. Additional information is provided in the Instruction to Bidders and General Covenants and Conditions.

The Project is subject to the requirements of Miami-Dade County Ordinance 97-52 and Administrative Order 3-22 whereby it has been determined that subcontractor goals must be included in the Contract.

Note: Ordinance No. 97-104 requires a bid or proposal for a County or Public Health Trust contract involving the expenditure of \$100,000 or more submit a listing of all first tier subcontractors who will perform any part of the contract work and all suppliers who will supply materials for the contract work direct to the bidder or proposer, and provides failure to submit the required listing, prior to award, shall render the bid or proposal non-responsive. The required listing must be submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. In the latter case, the listing must expressly state no subcontractors, or suppliers, as the case may be, will be used on the contract. Timely submission of a properly completed and signed "Subcontractor/Supplier Listing, SUB Form 100" (a copy of which is included in the specifications) constitutes compliance with the listing requirements of the Ordinance. In order to be deemed properly completed, the word "NONE" must be entered under the appropriate heading of SUB Form 100 if no subcontractors or suppliers will be used on the contract. Additional information is provided in the Instruction to Bidders and General Covenants and Conditions.

The Board of County Commissioners, Miami-Dade County, Florida, reserves the right to reject any or all bids, to waive any informality in any bid or to re-advertise for bids. Bids from any person, firm or Corporation in default on other contracts or agreements with the County may be rejected. Failure by the Bidder to satisfy claims on previous contracts with the County may be cause for rejection of his bid.

John W. Renfrow, P.E., Director
Miami-Dade Water and Sewer Department
Miami-Dade County, Florida